

Chief Albert Luthuli Municipality

The transparent, innovative, and developmental municipality that improves the quality of life of its people

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OFFICE OF THE MUNICIPAL MANAGER

Enquiries: Mr. Steven Sibeko

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Date: 3 August 2022

Request for Formal Quotations

CALQ04/2022 SUPPLY AND DELIVERY OF ATTENDANCE REGISTERS

Chief Albert Luthuli Municipality is hereby requesting quotations for the above-mentioned project.

SPECIFICATION

ITEM	DESCRIPTION	QUANTITY
ATTENDANCE REGISTER	Description : 12 sets of 3 parts per book Size : 210mm X 297mm Finishing : Binding – soft top cover staple, collating, packing. Board : 790gsm Board CB : 1 front, 0 back 60gsm NCR CB White CFB : 1 front, 0 back 60gsm NCR CFB TINT CF : 1 front, 0 back 60gsm NCR CF TINT	1 000

NB: Only locally produced or manufactured goods, meeting the stipulated minimum threshold for local production and content will be considered in line with Regulation 8(2) of the Municipal Supply Chain Management Regulations, National Treasury Circular 69. Bidders must declare the local content value as per DTI codes on **MBD 6.2** Local Content together with Local Content Declaration Templates (Annex C, D and E) is accessible on http://www.thedti.gov.za/industrial_development/ip.jsp. The Textile used for the banners must be 100% produced in South Africa, failure to do that will lead to automatic disqualification.

EVALUATION CRITERIA

- The following functionality criteria will be used in the evaluation of these project.
- 80/20 preference point system of evaluation.

Quotations (Marked 'CALQ04/2022 SUPPLY AND DELIVERY OF ATTENDANCE REGISTERS)

Formal price quotation must be dropped in the **TENDER BOX** at the Head Office, not later than **10 August 2022, 12h00**.

Please attach the following compulsory documents, Tax Clearance Certificate (or SARS PIN CODE) Company Certificate, Certified copy of B-BBEE Certificate, MBD4, MBD 6.2, MBD8, MBD 9, Proof of CSD Registration, Company Profile, and Municipal Rates Account (Not in arrears and Older than 3 Months).

Enquiries regarding the application can be directed to Mr. Steven Sibeko at (017) 843 4000

**MR ME THABETHE (Pr.Tech.Eng)
MUNICIPAL MANAGER**